

Please attach this work order to your documents. Call us with any questions you may have.

DATE / TIME _____

COMPANY _____

ADDRESS _____

PHONE# _____

ORDERED BY _____

DUE DATE & TIME _____

JOB ID _____

PO# _____

(MUST ENTER DATE & TIME)



1110 NEW ROAD ♦ SUITE 100
 ABSECON, NJ 08201
 609-646-9324
 FAX 609-272-0583
 email: arc@arcpro.com
 website: www.arcpro.com

NUMBER OF PRINTS FROM EACH ORIGINAL

NUMBER OF ORIGINALS SUBMITTED	DIGITAL PRINTS	DIGITAL PRES. BOND	PRINTS FROM OPAQUE	DIGITAL BOND	DIGITAL TRANS BOND *	DIGITAL VELLUM *	DIGITAL MYLAR *	4 MIL SUBMITTAL MYLAR	CAD PLOTS +	SCANNING	COLOR ** COPIES	PHOTO ** COPIES	MOUNTING ++	LAMINATING ++	DIAZO BLUELINE PRINTS	OTHER	TOTAL NUMBER OF PRINTS	BIND			
																		NO	STAPLE ONLY	STAPLE W/BINDERS	

Special Instructions: _____

* All copies are to be printed right reading unless otherwise noted.

PRINT IMAGE
International



**** Photocopy / Color Copy Jobs:**

INDICATE COLOR FOR FRONT & BACK COVERS: _____

CLEAR COVERS: NO YES Front Back Both

BINDING Circle One: STAPLE ONLY VELO BIND
 SPIRAL BIND 3-HOLE PUNCH W/ FASTENER

+ CAD Plotting Media:

Circle One: MYLAR VELLUM TRANS BOND BOND

++ Mounting & Laminating Details:

3/16" FOME CORE 3/16" or 1/2" GATOR BD. (White Black)
 LAM: (Yes No) (3mil 5mil 10mil) (Gloss Matte)